

FACULTY COLLABORATIONS QUICK CONNECT GUIDE

1. Select Faculty Collaborations.



2. Select Start Here!



3. Fill out the request form.

Faculty Collaborations ?

Organizer Information

Email

Date And Time

Immediate Or Scheduled
Scheduled

Date	Time
01/16/2018	07:35 PM

Duration	Time Zone
15 minutes	Eastern Time (US and Canada)

Collaborators

Email Or Phone Number

Interpreter

Interpret English To:
I don't need an interpreter

SCHEDULE

Be sure to use your secure, school-provided email address in your request.

Choose **NOW**, or **SCHEDULED** for a time more than 15 minutes from now.

Auto invite email or text contacts immediately after confirmation. Phone-invited participants called after joining.

Professional interpreters are available live for all your communication needs.

4. Check your email to confirm your request.

You're Almost There...

You must click the link provided in your email to confirm the connection.

5. Click the link provided in your email to approve your request.

We have received your request. [Click here to approve this request.](#)

Other email or text invited participants and any interpreter requests will be sent out automatically when you approve your request.

6. Click the **JOIN** button no more than 15 minutes prior to the start of your event.

Your Connection Is Confirmed

Emails or text messages have been sent to your attendees. Anyone invited by phone call will be called automatically after you have joined the connection.

You have also been sent an email with links to join, manage, or cancel this connection.

Details

Start: Sun - Jan 14, 2018 - 10:02 PM
End: Sun - Jan 14, 2018 - 10:32 PM

Attendees

Email: kconf@getconnectivity.com

JOIN ACTIONS

Once you join, phone call invited participants will be called automatically.